



ELYS ROYAL

A C A D E M Y

ADMISSION FORM



Admission Requirements

For admission, parents are required to present:

1. Completed Admission form and Admission fee (To be determined yearly by the Accounts Department).
2. Two (2) current **Passport pictures** of the child.
3. Photocopy of applicant's birth certificate
4. Evidence of compliance with immunization requirements for preschoolers (E.g. Weighing Card)
5. Special Health Certificate (Applicants with peculiar health conditions)
6. Photocopy of any valid National ID (Ghana Card / Voters ID / Passport / Driver's license) of Parents or Guardians
7. Proof of Address (copy of water or electricity bill in the name of the school fees payer or copy of rental agreement etc.)

STUDENT PROFILE

First Name:	Middle Name:	Surname:	Passport Picture Here
Date of Birth: (dd/mm/yyyy)		Sex: Male <input type="checkbox"/> Female <input type="checkbox"/>	
Place of Birth:	Nationality:		
Postal Address:			
Residential Address:			
Previous Schools:	Please attach copies of certificates:		
Location:	Level/Class:		
(Tick where applicable) Crèche <input type="checkbox"/> Nursery <input type="checkbox"/> Kindergarten <input type="checkbox"/> Primary <input type="checkbox"/> Junior High School (JHS) <input type="checkbox"/>			

PARENT/GUARDIAN DETAILS

Guardian / Mother

First Name:	Middle Name:	Surname:
Postal Address:		
Residential Address:		
Phone Number(s):	WhatsApp Number:	
Profession:	Email:	
ID Number:	Type of ID:	

Guardian / Father

First Name:	Middle Name:	Surname:
Postal Address:		
Residential Address:		
Phone Number(s):	WhatsApp Number:	
Profession:	Email:	
ID Number:	Type of ID:	

In Case of Emergency, Please Contact:

First Name:	Middle Name:	Surname:
Relationship:	Residential Address:	
	Email:	
Phone Number(s):	WhatsApp Number:	

FURTHER STUDENT DETAILS

Applicant has normal health Yes ☐ No ☐ If No, please specify:

Applicant has normal eyesight Yes ☐ No ☐ If No, please specify:

Applicant has normal hearing Yes ☐ No ☐ If No, please specify:

Any other health information including allergies (food) and chronic diseases

Has Applicant been fully immunized? Yes ☐ No ☐

(Please answer the following as precise as possible)

How well adjusted and cooperative is the applicant? Please provide examples

What is his / her attitude? (e.g. Studious, Friendly, Shy, Playful, Quiet, Aggressive etc.)

What is applicant's main interest? (e.g. Hobbies, Cultural Activities, Sporting Activities, Singing etc.)

Does applicant have any significant history of past psychological trauma? Yes ☐ No ☐ (Please explain if Yes)

DECLARATION

I/We the father / mother / guardian(s) of

hereby declare that every information provided above is true and accurate. I/We further declare to stand surety for my/our ward that in the event of any loss, damage/vandalisation to the school I/We shall bear the cost. Any misconduct on the part of my/our ward shall lead to his/her dismissal without refund of any fees paid to the school. The school shall not be liable for anything that happens to your ward should you fail to respond to a call inviting you to the school concerning your ward's misconduct, ill health or anything concerning his/her welfare.

Signature Of Parent/Guardian

Date: (dd/mm/yyyy)

FOR OFFICE USE ONLY

Date of Admission: Admission Fee Receipt #:

Remarks:

Officer in Charge: Admission #:


Signature


Date: (dd/mm/yyyy)



ELYS ROYAL

ACADEMY

 Legon Club Village Last Stop,
Oyibi, Accra - Ghana

 +233 (0) 595 024 757
+233 (0) 500 444 064
+233 (0) 277 191 777

 admissions@elysroyalacademy.com
info@elysroyalacademy.com

 www.elysroyalacademy.com

